

**IRA QUALIFIED CHARITABLE DISTRIBUTION (QCD) FORM**

Dear IRA Custodian:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account, Account # \_\_\_\_\_ as authorized by Section 408(d)(8) of the Internal Revenue Code and the Protecting Americans from Tax Hikes Act of 2015.

Please issue a check in the amount of \$ \_\_\_\_\_ payable to the following charitable organization at the following address:

**Damar Services Foundation  
6067 Decatur Blvd.  
Indianapolis, IN 46241  
Taxpayer ID: 46-44442244**

In your transmittal to the above-named organization, please communicate my name and address as the donor of record in connection with this transfer. Also, please indicate that the purpose of the gift is: \_\_\_\_\_

Please copy me on your transmittal.

It is my intention to have this transfer be a Qualified Charitable Distribution (QCD) that will qualify for exclusion from my taxable income during the \_\_\_\_\_ tax year. This QCD will fulfill part or all my Required Minimum Distribution for this year. Therefore, it is imperative this distribution be postmarked no later than **December 31, \_\_\_\_\_**.

If you have any questions or need to contact me, I can be reached at \_\_\_\_\_. Thank you for your assistance and prompt attention to this matter.

Sincerely,

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Home Address*

\_\_\_\_\_, Plan Owner  
*Print Name*

\_\_\_\_\_  
*City, State, Zip Code*